



# Steel City Ice Renegades

## Team / Business

## Manager Handbook

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# Steel City Ice Renegades

## Mission Statement

The Steel City Ice Renegades ("SCIR") is proud to be the only Western Pennsylvania based Hockey Association that can take your child through every step of their hockey career including a Developmental Program, Tier I and II Hockey, and on to Juniors. No other association offers such a comprehensive spectrum of choices for young hockey enthusiasts in the area.

Our Association allows each child to develop at their own pace, challenging them at every level until they progress through our Program. The goal of our relationship with the Pittsburgh Vengeance Juniors Program is to place Hockey Players from within our system to the higher Junior A levels or onto the Collegiate Programs.

The SCIR offers the right programs to meet your needs for today and provides the stepping-stones designed to help your child reach his/her goals of tomorrow. In fact, a number of SCIR players have progressed through our program and then continued their careers in college or prep schools, Junior A, and beyond.

Below is a description of each SCIR Hockey level:

- The Developmental Program, including ADM is designed to offer kids with little or no experience at all the opportunity to enter the ice and learn to skate and to develop the fundamentals of hockey. The Tier II (A and below) program beginning at the Squirt level is to focus on the fundamentals of hockey and to teach each child at their own pace and to bring them to the next level of hockey; whether that is age level or talent level. Our Squirt program is designed for each hockey player to play in league games equally, with the focus on development, not winning. Practice, structure, and discipline allow the players to focus on the sport, to learn the game and to progress their talent as they move through Peewee, Bantam, Midget and beyond. The Tier II AA and Introduction to AAA Birth Year Teams focus on playing in the PAHL league as well as an independent schedule which allows the players with more ability, but not yet ready for Tier I to explore hockey, beyond the Pittsburgh area, against players of his same caliber and age to continue their growth. This can be the building block for some players to move onto to the Tier I program and develop their ability to the highest they can. The Tier I program is designed to develop talented young athletes both as players and as individuals, and to help them move to higher levels of hockey, whether their interest is Junior or collegiate hockey. Our players focus on discipline, dedication and maturity to help them move to higher levels.

Our club is a high school friendly organization; which means if a player is playing for both our association and their high school team, when presented with a game-to-practice conflict; the amateur coach will allow the player to play the high school game with no disciplinary action.

**For your reference, at the end of this handbook is a list of the SCIR contacts.**

### Introduction:

The Team / Business Manager position is very important. The Team / Business Manager's basic roles and responsibilities are defined below to assist you. The Team / Business Managers are an extension of the SCIR Board. It is your responsibility to represent the club and help your team understand the importance of what it means to represent the club. The SCIR Board appreciates your accepting this role and we thank you in advance for your efforts.

The benefits of serving as a Team / Business Manager include the ability to coordinate and work closely with your team's coach and the various members of the SCIR organization. It also provides a wonderful way to get to know the players and parents on your child's team. The Team / Business Manager should always feel free to involve other parents on the team to assist with duties and responsibilities.

The overall duties of the manager which are described in more detail below include the following:

- Ensuring that all players and coaches register with USA Hockey and providing the USA Hockey Numbers received after the registration to the SCIR Registrar.
- Ensuring that all coaches are properly (and timely) Coach Education Program (CEP) certified, have a current, approved MidAm Hockey Screening, have completed the appropriate USAH Age-Based online Coaching Module, have completed the required CDC online Concussion Module, have completed the USOC online Safe Sport Module, and have obtained the required PA Clearances for working with children.
- Informing parents of the various USA Hockey and SCIR requirements.
- Coordinating with the team coach to provide information about practices, games and tournaments.
- Coordinating the collection of money from parents to pay for their child's participation in the hockey program.
- Coordinating scorekeepers and penalty box monitors for home games and verifying and turning in scoresheets following each home and certain away games.
- Maintaining the Team Credential Book and ensuring that the book is at every practice, game and tournament.

## **Administrative:**

### **1. Offices:**

The SCIR has an office for the Team / Business Managers. This office is located in the hallway under the bleachers (player bench side) of the USA Rink and is used for club distribution of the following:

1. Team specific information – The office serves as a means to distribute checks to player families, advertisements, skill patches, mailings, purchase jerseys and socks, practice pucks and team water bottles, Coach's White Board, Fundraising items, etc...
2. Fundraising information – Brochures and purchased items.
3. New Score Sheets – The office is where new score sheets are stored.
4. Completed Score Sheets – The office has a bin for completed score sheets for home games and away games. Away score sheets only need to be turned into the office if a suspension is noted on the sheet (as described below)

This room also has equipment that was donated to the organization for use by the SCIR Developmental Program. If you are in a situation where a player or opponent has forgotten a piece of equipment, you are permitted to "borrow" equipment from this room. Please have the equipment returned to this room upon completion of the game or practice so the next person will have it available for them to use.

Each Team / Business Manager will be given a key to the Team / Business Managers office. This key should be used by the Team / Business Manager exclusively. Upon completion of the season, this key must be returned with the credentials book to the SCIR Board. Once the key and book is returned, your final stipend payment will be applied to your players account or paid to you directly if you do not have a player within the organization.

The SCIR has a second office for distribution of individual and team purchases of equipment. When a player orders jerseys, socks, warm-ups, or any other equipment from Pittsburgh Teamwear, the equipment is placed in each team's designated bin in the equipment office. The Team / Business Manager's will be notified by the club's equipment manager when their team has equipment in that room that needs to be picked up for distribution to your team.

### **2. Award Patches (USA Hockey)**

1. Players from Squirts to Midgets can earn USA Hockey “skill” patches during their sanctioned games. The patches they can earn are:
  - a. Hat trick: When a player scores 3 goals in the same USA Hockey sanctioned game.
  - b. Playmaker: When a player gets 3 assists in the same USA Hockey sanctioned game.
  - c. “Zero”: When a goalie has a shutout in a USA Hockey sanctioned game.

It is important that the Team / Business Manager maintain the score sheets so that these patches can be provided to the applicable players at the end of the year.

### 3. Individual Player Trophies (SCIR)

1. Players from Squirts to Peewee can earn SCIR “skill” trophies during their sanctioned games. The patches they can earn are:
  - a. Players Player: Overall MVP of the team (USA Hockey sanctioned games).
  - b. Playmaker: The player with the most assists in the season (USA Hockey sanctioned games).
  - c. Blue Liner: An award given by your Coaches or team for a defensive player (USA Hockey sanctioned games).
4. **Team Snap.** The Team Snap Application section for your specific team must be kept up to date with rosters, schedules and game results. We also ask for any team news to be added to your team page. You will receive information from the SCIR webmaster regarding how to update and maintain the web page. ([www.scirhockey.org](http://www.scirhockey.org))
5. **Sharing of Duties.** If you or your team chooses to share the Team / Business Manager duties, you may, if you choose to, split the stipend that is provided by SCIR for the Team / Business Manager responsibilities.
6. **Player Issues.** Any team or player issues may/should be brought to the attention of the SCIR Board as noticed and assistance with possible actions. If you are unsure whether a player activity or issue warrants board involvement, please feel free to discuss the issue with any member of the SCIR Board and they will assist you with deciding any next steps.

### Communication:

The Team / Business Manager is responsible for all communications related to your team. These communications include, but are not limited to:

1. **Team Schedule:** Practice, Game and Scrimmage dates, times and locations.
2. **Team Events:** Tournaments, parties, etc.
3. **Fundraising:** Forwarding any fundraising opportunity communications to your team members in a timely fashion.
  - a. If your team is interested in fundraising opportunities specifically designed for your team, then you must first obtain approval to conduct independent fundraising by the SCIR Board.
4. **Liaison:** You are the mediator between the parents and the Coach. Any questions, concerns or issues by your team parents should be funneled through you to the Coach. If the Coach chooses, he may permit the parents to communicate directly with him/her. However, please make sure your parents are aware of the USA Hockey 24 hour rule (discussed below). The SCIR Board recommends that each team hold an expectations meeting with the team parents to set the expectations of the Coaches, Parents and the organizations expectations of the season.

### Financial:

The Team / Business Manager is responsible to assist with the timely follow-up of player payments. If a player account is past due, the SCIR Treasurer will contact you with the appropriate information for you to contact the player family. SCIR has a “No Pay, No Play” policy that will be strictly enforced. If a player account is past due,

SCIR may restrict the player from any SCIR activity, including, but not limited to games, practices, scrimmages and tournaments. All financial information is private and should only be shared with the family it relates.

You will be given a Financial Commitment Form by the SCIR Treasurer that must be distributed to all of your players. This form must be signed and returned ASAP. The form provides the details of the fees due for the year, the required deposit, the payment schedule, and defines the payment method choices of using a Credit Card or paying by Check how each method is processed.

1. Payments by check for player accounts can be accepted by the Team / Business Manager to be placed in the treasurer's mail box that is located in the Alpha Ice Rink lobby. All checks should be made payable to SCIR
2. All team grants and/or donations obtained must be given to the SCIR Treasurer to record and apply back to the team.
3. Company checks for player payments cannot be considered as non-profit donations. The check should include the players name on the check or envelope so it is clear where the payment should be applied.

### **Rosters:**

The Team / Business Manager is responsible to assist in the collection of documentation required to create Official USA Hockey Rosters for their team. The following steps are necessary during the USA Hockey Roster creation process.

1. All Players, Coaches, Managers, and Locker Room Attendants MUST register with USA Hockey (<http://www.usahockeyregistration.com/>) (Managers/Volunteers are free)
2. All USA Hockey Confirmation Numbers for players will be collected in the TeamSnap acceptance forms.
3. All USA Hockey Confirmation Numbers for coaches, managers, and locker room attendants will be collected in the applicable TeamSnap coaches, managers, and locker room attendants Registration.
4. Work with the Registrar to correct any incorrectly submitted USA Hockey Confirmation numbers.
5. Review USA Hockey Roster provided by Registrar for accuracy
6. Retain a copy of the USA Hockey Team Roster and Travel Permit (if needed), once approved by USA Hockey and provided to you by the Registrar (has e-signature from USA Hockey Registrar)

Note: As explained in more detail below, extra copies of the roster should be maintained in the Team Credential book. You will be required to produce a roster at every tournament. Additionally, the roster must be maintained in the Credential Book to avoid sanctions if the book is audited.

### **Coaches Education Certification, SafeSport, and MidAM Screening Requirements:**

All USA Hockey coaches (head and assistant) must possess a current USA Hockey Coaching Education Program certification. A copy of the CEP certification for each coach must be maintained in the Credential Book. This can be acquire from the USA Hockey website under the Coaches tab.

It is the responsibility of SCIR to identify those coaches who do not meet the certification requirements. All coaches must complete a USA Hockey coaching clinic(s), and complete the applicable Age Specific course, as defined by USA Hockey to become properly certified at the level of play that they are coaching. In addition, the coaches must complete the USA Hockey Safe Sport Training, and have a completed and verified MidAM Hockey Screening. **Coaches are not allowed to be on the ice coaching and will not be roster without having their coaching education and safety training completed.**

Prior to the start of each game, coaches shall indicate their current coaching certification status on the scoresheet, regardless of their certification level. At the end of each game, the Head Coaches present, from each team, are required to sign the designated area of the scoresheet in order to verify the accuracy of the playing roster for that game, the score, goal scoring data, and penalty data, as it appears on the scoresheet. In addition, all coaches must include their USA Hockey Coaching Education Program (CEP) number, their CEP level (levels 1-5) and the year their CEP level was attained. The CEP number, level and year attained shall be printed legibly

next to the coach's signature (except for Juniors). Labels can be used to provide this data but the coach still must physically sign the scoresheet.

If a coach cannot produce his/her current USA Hockey Coaching Education Program certification prior to the start of the game, it must be noted on the official game scoresheet.

**1. All coaches must have the required certification level by the start of the current season.**

- a) All coaches must enter USA Hockey's Coaching Education Program at Level 1, and must continue their education each year until, at a minimum, they achieve Level 3. A coach may attend only one (1) certification clinic per year (not including age specific requirements). Coaches who do not coach in continuous years must reenter the program at the next level when they resume coaching responsibilities. Once Level 3 is achieved, periodic renewal [as outlined in Paragraph (c) below] is required for coaches who have not achieved Level 4. Coaches of Tier 1 and Tier II (National Tournament Bound) 14U, 16U, and 18/19U teams must complete Level 4 in the first year they are able to do so. Coaches who attain Level 4 certification are not required to attend any further certification clinics but must adhere to the age specific requirement as outlined in Paragraph (b) below.
- b) In addition to the training in paragraph (a) above, coaches must also complete age specific training components specific to the level of play they are coaching, if they have not already taken that component. This requirement applies to all coaches at all levels, 1 through 5. Coaches may complete more than one age-specific component in any given season.
- c) In addition to the training in paragraph (a & b) above, coaches must also complete USOC Safe Sport training components specific by USAH and the CDC Concussion Module if they have not already taken these components. This requirement applies to all coaches at all levels, 1 through 5.
- d) Coaching certification at Level 3 is valid for two (2) seasons, as indicated by the expiration date on the Level 3 sticker. A coach whose Level 3 is due to expire must take the online Level 3 Recertification Track 1 curriculum or they may move up to Level 4. Level 3 Track 1 Recertification is valid for two (2) seasons. A coach whose Track 1 Level 3 recertification is due to expire must take the online Level 3 Recertification Track 2 curriculum or they move up to Level 4. Level 3 Track 2 Recertification is valid for two (2) seasons. Coaches whose Track 2 Level 3 Recertification is due to expire must attend a Level 4 clinic prior to the expiration of their Level 3 Recertification. Coaches must complete the online recertification program in order to recertify their Level 3 certifications. Attending a clinic or workshop is no longer valid for recertifying any certification level.
- e) Grandfather Clause - For coaches who enrolled in the Coaching Education Program prior to May 1, 2011, their entry into the above program will be at their current certification level. Level 1 and 2 coaches must adhere to paragraphs (a) and (b) above, effective May 1, 2011. Current Level 3 coaches must adhere to paragraph (b) and (c) above; effective with the season their Level 3 expires.

This chart outlines the progression for a new coach. Coaches with pre-existing certifications will enter the new program at their current certification level and must adhere to paragraphs 1. (a) and (b) above. **NOTE: For 8U coaches, only a Level 1 certification (even if expired) plus the 8U Age-Specific component is needed.**

YEARS OF COACHING	CERTIFICATION REQUIREMENTS
Year 1	Level 1 clinic (good for one season) + all applicable age-specific component(s)
Year 2	Level 2 clinic (good for one season) + all applicable age-specific component(s) if not previously taken
Year 3	Level 3 clinic (good for two seasons) + all applicable age-specific component(s) if not previously taken
Year 4	No Level certification required but can attend a Level 4 clinic + all applicable age-specific component if not previously taken
Year 5	Complete the online Level 3 Recertification Track 1 (good for two seasons) + all applicable age-specific component(s) if not previously taken
Year 6	No Level certification required but can attend a Level 4 clinic + all applicable age-specific component if not previously taken
Year 7	Complete the online Level 3 Recertification Track 2 (good for two seasons) + all applicable age-specific component(s) if not previously taken
Year 8	No Level certification required but can attend a Level 4 clinic + age-specific component if not previously taken for current age level

Year 9	Must attend a Level 4 clinic + all applicable age-specific component if not previously taken
Year 10 and beyond	No Level recertification required but must complete all applicable age-specific component if not previously taken. Coaches are highly encouraged to attend a continuing education course every two years.

## 2. Evidence of Level

All USA Hockey coaches will have the ability to printout a record of their USA Hockey Coaching Education Program certification from the USA Hockey online certification list.

It is the responsibility of the local association to identify those coaches who do not meet the certification requirements. All coaches have until December 31 of the current season to attend a USA Hockey coaching clinic and complete the online playing level component to become properly certified. **However, they cannot be added to the team roster or coach on the ice until they have completed all the requirements.**

## 3. Penalty and Enforcement

All coaches must have current certification and online component verification beginning January 1 of the current playing season. Any coach not in possession of these requirements will be ineligible to coach for the remainder of the season. Districts and/or affiliates are required to uphold this penalty. It will be the responsibility of the local association registering the team to enforce the national policy.

\*All coaches or volunteers on the ice must register with SCIR Registrar. Many teams will select on ice helpers that will not be on the bench for games, those folks will also need to be registered with the SCIR Registrar and meet the coaching requirements listed above. Any person not registered with the Registrar or fails to have the requirements above will be asked to leave the ice and the team will be fined by the Association. All coaches entering the bench for a game must be listed on the roster.

### Documentation/Credential Book:

The Team / Business Manager is responsible to collect certain documentation for your team and create a team "Credentials Book". This team book is kept by the Team / Business Manager and should be brought to all team events, including practices, games and tournaments. This Credentials book should not be shared with anyone else on the team as it contains person information about the players and Coaches.

The following documents should be in the Credentials Book:

1. **USA Hockey Roster** (Officially approved by USA Hockey Registrar). This includes any supplemental rosters created to add or delete player from your USA Hockey Roster and Travel Permits. These must also be approved by the **USA Hockey** Registrar. If you have questions about the roster, please contact the SCIR Registrar.
2. **PAHL Playing-Up Waiver** for any player playing one-age level higher.
3. **Player Transfer Forms** for players transferring to USA Hockey for another hockey governing body2
4. **Copy of all Game Scoresheets**
5. **USAH Student Coach Form** for teams with Student Coaches
6. **Participant Code of Conduct Form** for players, coaches, managers, and volunteers
7. **Parents Code of Conduct Form** for every parent and/or guardian

At the conclusion of the season, the team credentials book must be turned into the SCIR Board in tact (including all required documentation) as it must be retained for **3 years** by the organization.

### Scheduling:

The Team / Business manager is responsible for the scheduling of all games, scrimmages and tournaments for your team. Game schedules include Independent games for Birth Year Teams, PAHL for Tier II teams and PAHL and Independent for Some Tier II Teams. For PAHL game scheduling, you must attend a meeting that will be

scheduled by the league. The dates and times of these meeting will be provided to you by the Ice Scheduler or other appropriate SCIR board member.

Your specific team game ice slots will be provided by the SCIR Ice Scheduler. These ice slots will be used to schedule your home games. If difficulties arise during the scheduling meeting, the ice schedule for the SCIR will be at the location to help accommodate ice needs and changes to your ice slots.

#### Scrimmages:

Your team is responsible to schedule and manage the coordination of scrimmages. Other teams may contact you requesting a scrimmage with your team. You are not required to scrimmage any team unless it is mandated by PAHL for placement purposes. If you are planning a home scrimmage

- You would normally cover the cost of the ice (it's your practice slot) and the opponent would cover the cost for referee's and EMT services. (except for PAHL mandated scrimmages for placement)
- To schedule ice for a scrimmage, contact the Ice Scheduler listed on the Association Contacts page.
- To schedule a referee, contact the SCIR Ice Scheduler listed on the Association Contacts page.
- To schedule and EMT, contact Glen Scholze at scholze2@comcast.net.

#### PAHL Placement Games:

- PAHL Placement games will be scheduled to be played in September for Peewee through Midget teams and in October for Squirt teams. We caution teams committing to tournaments or travel during these times as PAHL placement games take precedence. Scheduling other games could result in a team needing to play 2 PAHL placement games on the same day to get this played by the allotted deadline.

#### Game Day Responsibilities:

The Team . Business Manager is responsible for several Game Day assignments and activities. These responsibilities differ for Home and Away games as well as for tournaments and scrimmages.

##### 1. Home Games:

- a. **Official Scorer:** Someone from your team must be the Official Scorer, attend the game in the scorer box and manage the Official Game Score sheet. If the score sheet is not COMPLETELY filled out with all of the requirements, SCIR will be fined and these fines will be passed on to your team. A sample scoresheet will be provided to you for your reference.

The following score sheet requirements must be met for each game:

- i. Game Number, Date, Time and Curfew Time are required on the Score sheet.
- ii. Attach or apply the visiting team's line up to all copies of the score sheet.
- iii. Obtain both teams Coaches initials next to the curfew time (before game).
- iv. Obtain EMT signature on the score sheet prior to the start of the game.
- v. Obtain the Referee's Printed Name prior to the start of the game.
- vi. Obtain Referee's, Coaches and Scorer signatures after the game.
- vii. Provide a copy of the score sheet to the home and visiting team.
- viii. For PAHL games, provide the original copy of the score to the SCIR Statistician (Equipment Manager) per their instructions. Indicate on the score sheet if any player had a Hat Trick (3 goals), Playmaker (3 assists) or Shut Out (Goalie). Patches will be awarded at the end of the year for these accomplishments for players from Mite to Bantam. Also, the manager should Keep track of all instances where a players qualifies for a Hat Trick (3 goals), Playmaker (3 assists) or Shut Out (Goalie) patch. You must turn a list of qualifying players to the SCIR Statistician (Equipment Manager) at the end of the season.
- ix. Indicate on the scoresheet if any suspensions, fights or activities for players and/or fans warranting a mention on the scoresheet.



- x. This person is an Official of the game and should act as such. They should refrain from cheering, commenting or coaching from the Score Keeper's position.
    - b. **Official Time Keeper:** Someone from your team must be the Official Time Keeper, attend the game in the Time Keeper box and manage the Official Game Time and Scoreboard.
      - i. This person is an Official of the game and should act as such. They should refrain from cheering, commenting or coaching from the Time keeper's position.
      - ii. They are also responsible for monitoring the Curfew and ending the game if the curfew time is reached before the game has ended.
    - c. **Penalty Box:** Someone from your team must be the Official Penalty Box monitor, attend the game in the team penalty box and work the Penalty Box door as needed.
      - i. This person is an Official of the game and should act as such. They should refrain from cheering, commenting or coaching from the Penalty Box position.
- 2. Away Games**
- a. Provide the Home Team Manager with a copy of your team line up to be added to the official game score sheet.
  - b. **Penalty Box:** Someone from your team must be the Official Penalty Box monitor, attend the game in the team penalty box and work the Penalty Box door as needed.
    - i. This person is an Official of the game and should act as such. They should refrain from cheering, commenting or coaching from the Penalty Box position.
  - c. Obtain a copy of the score sheet from your game.
    - i. Provide the SCIR Statistician (Equipment Manager) a copy of the score per their instructions if any player on your team had a Hat Trick (3 goals), Playmaker (3 assists) or Shut Out (Goalie). Patches will be awarded at the end of the year for these accomplishments for players from Mite to Bantam. Indicate on the scoresheet if any suspensions, fights or activities for players and/or fans warranting a mention on the scoresheet. If none of the above applies, you should maintain a copy of the scoresheet, but you do not need to turn it in.
    - ii. Keep track of all instances where a players qualifies for a Hat Trick (3 goals), Playmaker (3 assists) or Shut Out (Goalie) patch. Patches will be awarded at the end of the year for these accomplishments for players from Mite to Bantam. You must turn a list of qualifies players to the SCIR Statistician at the end of the season.

**Travel:**

The Team / Business Manager is responsible for making travel arrangements for your team. Many times the tournament will have preferred hotels and you should work with the tournament organizer to make the required arrangements.

**Equipment:**

Team / Business Managers should assist in ensuring that all players and coaches are wearing the appropriate and required equipment during all on ice activities, including practices and games.

1. For the safety of the players, all players **MUST** wear neck and mouth guards. Please help enforce the neck guard and mouth guard requirements and any other equipment requirements.
2. For the safety of the Coaches, please help enforce the PAHL and USA Hockey Helmet rule by requiring all coaches wear a helmet while on the ice for practices. Helmets are not required by coaches on the bench during games.

**Required equipment: Players**

- a. All players are required to wear an internal mouthpiece
- b. A full-face mask and helmet, certified by USA Hockey for ice hockey

- c. Elbow pads, chest protector, shin pads, hockey pant, and gloves, all items must be certified for ice hockey
- d. Neck Guard- An unaltered throat guard of a commercial type specifically designed as a slash guard (Socks, rags, handkerchiefs, etc., tied around player's throat are not adequate throat protection).
- e. In addition to a neck guard, goalies must wear throat protection ("gobbler" style or an extension of helmet/mask and throat guard).
- f. Only a player who is recuperating from a facial and/or mouth injury, or who has permanent vision impairment, as certified by a doctor's certificate, may wear special face and/or mouth protection.
- g. All uniforms on a team, including the goalkeeper's uniform shall be of the same color and shall be numbered (no duplicate numbers). In case of similar colors, the home team must make the change. (Coaches are to cooperate in the choice of colors. Home teams should get their choice but must accommodate visiting teams that have only one jersey color).

Our uniforms are AK jerseys in BLUE and WHITE colors only with blue/gold/white and white/gold/blue knit socks. In addition, all Tier I AAA peewee teams and up must have the matching Ice Renegades hockey bag. Any deviation from this uniform must have written permission from the executive board. Any team violating this uniform, (i.e. wearing another style, different color, etc.) can face a fine from the league or club level and be forced to forfeit the game(s) where the unauthorized uniform was worn.

Additionally, players are not permitted to wear their SCIR jerseys to play in any non-SCIR hockey games, such as summer 3 on 3 team games, etc., without advance written permission from the SCIR Board.

- h. All PAHL players must wear a "stop patch" on the back of their Jersey.
  - A player is not able to play in any game that the "stop patch" is missing.
  - The Scorekeeper will not start the game clock until the player without a "stop patch" leaves the ice.
  - Curfew times will not be changed because of this.

#### **Required equipment: Coaches**

- i. All coaches must wear proper USA certified helmets while on ice for any practice or team event other than a game. Any coach not wearing a helmet will be asked to leave the ice immediately and cannot return until they have the proper head gear. All coaches caught on the ice not wearing a helmet, can be fined by USA or the governing body. Any fines levied on the organization in regards to the coach's violation will also be paid for by the coach.
- j. All student coaches and off-ice officials, under the age of 18, working the bench or box/clock area during a game must have a helmet with a full-face shield on at all times while on the bench or in the clock/penalty box area, even if the area is surrounded by glass.

#### **Club Uniform:**

All club apparel must be purchased through K & B Outfitters by calling 412-794-0594. K & B Outfitters is the only authorized dealer to purchase SCIR or 3 Rivers Vengeance apparel. This includes all club uniforms, socks, warm-ups, shells, etc. All fundraisers intended to produce an SCIR or 3 Rivers Vengeance logo must be receive prior approval from the SCIR Board. The logo for Steel City Ice Renegades is owned by SCIR and any reproduction of it without consent is unauthorized

To view the complete list of items available, visit

[http://www.kandboutfitters.com/store/c2/Steel\\_City\\_Ice\\_Renegades.html](http://www.kandboutfitters.com/store/c2/Steel_City_Ice_Renegades.html)

The club will provide a coaches jacket to every head coach and 2 assistants per team. Any one coach is allowed to receive a jacket every other year. The coaches are asked to wear this jacket while on the bench for games. No

other association's team jacket should be worn on the bench during an SCIR game. Our players must wear a uniform that is identical and we would like our coaches to have uniformity as well.

## SCIR Contacts:

### Executive Board Members

President	Jack Jacobs	scirpresident@gmail.com
Vice President	Ed Brunins	scirvicepresident@gmail.com
Registrar	Pietro Porco	scir.registrar@gmail.com
Treasurer	Crystal Ochwat	scirtreasurer@gmail.com
SafeSport Coordinator	Rob Cicco	robertcicco@hotmail.com
Director of Coaches	Vic DiSanti	sonno2100@gmail.com

### Board Members

Marketing & Web Designer	Gregg Preteroti	gpreteroti@songernet.com
Ice Scheduler	Brian Smith	bsmith@nepinc.com
Director of Fundraising	Kelly Bradley	SCIRFundraising@gmail.com
Equipment Manager and Statistician	Ray Bossong	bossongplace@verizon.net
Director of ADM	Elliott Robinson	elliott8@comcast.net
Director of Tournaments	DJ Stubenrauch	djstubes@gmail.com
Secretary	Billi Marie Meli	Bmmeli46@gmail.com