

Steel City Ice Renegades Compliance Requirements

Below is the list of Registrations, Training Courses, Background Checks, and Code of Contact Agreements required to Coach, Volunteers (Team Managers and Locker Room Attendants), Players and Parents for the 2017 - 2018 season. Managers please email this list to all of the coaches on your team. The USA Hockey registration, Mid-Am Screening, Safesport and Age-Specific Module are to be completed ASAP because your team will not be issued an official USAH roster without these completed documents.

This document has been restricted so there is a separate one-page sheet for each of the following. In addition, on the last page are instructions for the SafeSport Training Module to ensure it properly shows if the Refresher Training is needed.

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Coaches

1. **USA HOCKEY REGISTRATION:** (https://www.usahockeyregistration.com/login_input.action) this registration is done every season. Cost is \$45 for coaches. There is no cost for volunteers.
2. **MID- AM BACKGROUND SCREENING:** (<http://www.midamhockey.com/youth-hockey/screening-process-log-in/>) this screening is valid for two years. Cost is \$25.
3. **SAFESPORT TRAINING or THE REFRESHER COURSE:** (<http://www.usahockey.com/safesporttraining>) A USA hockey confirmation number and email address will be used to register. This training is valid for two years. If you have completed the initial training course, you will need to edit your account and update the USA Hockey number to your 2017-18 number to determine if you need to take the refresher training (*See instructions on last page*). No cost.
4. **PENNSYLVANIA CHILD ABUSE HISTORY CLEARANCES (CY113):** (<https://www.compass.state.pa.us/cwis/public/home>) this is a check for a record of abuse on a child. This clearance is valid for three years. **Required ASAP.** No cost – be sure to select volunteer position.
5. **PENNSYLVANIA CRIMINAL RECORD CHECKS (SP4-164):** (<https://epatch.state.pa.us/>) this is a criminal record check. This record check is valid for three years. **Required ASAP.** No cost – be sure to select volunteer position.
6. **FEDERAL BUREAU OF INVESTIGATION (FBI) CRIMINAL BACKGROUND CHECK:** The Pennsylvania Department of Human Services is utilizing Cogent Systems to process fingerprint-based FBI criminal background checks. The fingerprint background check is a multiple step process. For more information and to begin the registration process, go to https://www.pa.cogentid.com/index_dpwNew.htm. For questions about your FBI Clearance, please contact the FBI/Adam Walsh Unit at [1-877-371-5422](tel:1-877-371-5422). The FBI criminal background check is valid for three years. **Required ASAP.** Cost is \$27.50.
7. **PARTICIPANT CODE OF CONDUCT FORM:**
(http://assets.ngin.com/attachments/document/0043/9138/participant_code_of_conduct_13-142.pdf).
Please note that we are working on an electronic version. Please hold off till further instruction
8. **CDC CONCUSSION MODULE:** (<http://www.cdc.gov/concussion/HeadsUp/Training/index.html>) this module is valid for two years.
9. **USAH COACHING CLASS CERTIFICATION:** (<http://www.usahockey.com/page/show/893024-cep-list>) Please use the link below to find your current USAH Coaching Level and EXPIRATION! If the expiration states 12/16, please register for the appropriate CEP class ASAP! They fill up rather quickly! If 12/31/16 comes along and your Level is not up-to-date, you will not be permitted to step onto the ice or coach a bench. New coaches have till to complete the Level 1 class ASAP but no later than 12/31/16.
10. **USAH AGE-SPECIFIC MODULES:** (<http://www.usahockey.com/page/show/892966-age-specific-modules>) You will have until 12/31/16 to complete the age-specific module. You have one month from the day you start the module, but if you don't start until December 31 you only have 1 day because the modules will go off line January 1.

Managers

1. **USA HOCKEY REGISTRATION:** (https://www.usahockeyregistration.com/login_input.action) this registration is done every season. Cost is \$45 for coaches. The is no cost for volunteers.
2. **MID- AM BACKGROUND SCREENING:** (<http://www.midamhockey.com/youth-hockey/screening-process-log-in/>) this screening is valid for two years. Cost is \$25.
3. **SAFESPORT TRAINING or THE REFRSHER COURSE:** (<http://www.usahockey.com/safesporttraining>) A USA hockey confirmation number and email address will be used to register. This training is valid for two years. If you have completed the initial training course, you will need to edit your account and update the USA Hockey number to your 2017-18 number to determine if you need to take the refresher training. No cost.
4. **PENNSYLVANIA CHILD ABUSE HISTORY CLEARANCES (CY113):** (<https://www.compass.state.pa.us/cwis/public/home>) this is a check for a record of abuse on a child. This clearance is valid for three years. **Required ASAP.** No cost – be sure to select volunteer position.
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7. **PARTICIPANT CODE OF CONDUCT FORM:** (http://assets.ngin.com/attachments/document/0043/9138/participant_code_of_conduct_13-142.pdf). **Please note that we are working on an electronic version. Please hold off till further instruction**
8. **CDC CONCUSSION MODULE:** (<http://www.cdc.gov/concussion/HeadsUp/Training/index.html>) this module is valid for two years.

Locker Room Attendants / Volunteers

1. **USA HOCKEY REGISTRATION:** (https://www.usahockeyregistration.com/login_input.action) this registration is done every season. Cost is \$45 for coaches. There is no cost for volunteers.
2. **MID- AM BACKGROUND SCREENING:** (<http://www.midamhockey.com/youth-hockey/screening-process-log-in/>) this screening is valid for two years. Cost is \$25.
3. **SAFESPORT TRAINING or THE REFRESHER COURSE:** (<http://www.usahockey.com/safesporttraining>) A USA hockey confirmation number and email address will be used to register. This training is valid for two years. If you have completed the initial training course, you will need to edit your account and update the USA Hockey number to your 2017-18 number to determine if you need to take the refresher training. No cost.
4. **PENNSYLVANIA CHILD ABUSE HISTORY CLEARANCES (CY113):** (<https://www.compass.state.pa.us/cwis/public/home>) this is a check for a record of abuse on a child. This clearance is valid for three years. **Required ASAP.** No cost – be sure to select volunteer position.
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7. **PARTICIPANT CODE OF CONDUCT FORM:** (http://assets.ngin.com/attachments/document/0043/9138/participant_code_of_conduct_13-142.pdf). **Please note that we are working on an electronic version. Please hold off till further instruction**

Student Coach

1. STUDENT COACHING FORM:

(http://assets.ngin.com/attachments/document/0043/9141/student_coach_information_13-14.pdf) A player between the ages of 13 and 17 who is currently properly registered with USA Hockey may serve as a student coach under the following conditions:

- Must attend a training session conducted by the local hockey association.
- Must always be under the supervision of a carded, screened adult coach during all practices, clinics, try-outs, and in the locker room.
- May help out at practices, clinics, try-outs only. (May not engage in practice scrimmages or games).
- Must wear a helmet with full face shield, gloves, skates, and warm-up suit while on the ice. Must wear helmet with full face shield during games while on the bench.
- May only work with players at least two full playing age-levels down (ex. Midget coach Pee wee, Bantam coach Squirt).
- The organization that is using the student coach must provide a form indicating on what team he/she is participating as a student coach, and, if applicable, what team he/she is properly registered/rostered as a player.
- Upon reaching the age of 18, the student coach must comply with all USA Hockey coaching and screening rules and regulations defined in the **COACH** section.
- May not act as the head coach or assistant coach during practices or games.

Players

1. **USA HOCKEY REGISTRATION:** (https://www.usahockeyregistration.com/login_input.action) this registration is done every season. Cost is \$45 for Players 2009 and older. There are no USA Hockey or Affiliate fees for players born 2010 or later.
2. **PARTICIPANT CODE OF CONDUCT FORM:**
(http://assets.ngin.com/attachments/document/0043/9138/participant_code_of_conduct_13-142.pdf)
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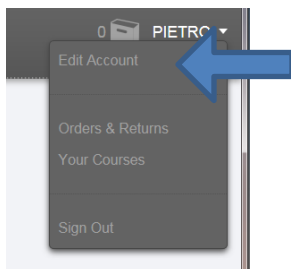
Parents

1. **PARENT CODE OF CONDUCT FORM:**
(http://assets.ngin.com/attachments/document/0043/9139/code_of_conduct-parent2013.pdf)
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The SafeSport Refresher Training Instructions:

In order to properly see if you are required to take the SafeSport Refresher Course or if it expired you will need to do the following update to your account.

1. After signing into the SafeSport training module, you will need to go to **Edit Account** in the drop-down menu by your name.



2. Then you will need to verify that under **Memberships*** that USA Hockey is one of the organizations and that it list your 2017-18 Membership Number (the fourth digit would be an **8**). If not, then you must delete the previous number using the **circle X** and then add your new number using the **+ Add Membership**.

PIETRO PORCO

TEAM USA ACCOUNT	PREP CENTER INFO
First Name* PIETRO	State* Pennsylvania
Last Name* PORCO	Memberships*
Username* porcopp	USA Hockey 114800457PORCO
Email* PORCOPG@GMAIL.COM	+ Add Membership Get completion credit from your organization.

3. Please also see the message below from USA Hockey that provides details of changes that will take effect September 18th. Bottom-line, if you need to take a refresher course, do it prior to this date.

Dear USA Hockey Member,

As you know, the USA Hockey SafeSport Program includes required training for all USA Hockey coaches, officials, managers and volunteers with **regular, routine or frequent access to or supervision over youth participants**. As in previous seasons, these individuals will be required to have completed the training **prior to** that person's participation (on ice or off ice) in a USA Hockey program.

In prior years, the SafeSport Training has been offered through the US Olympic Committee training platform. With the opening of the U.S. Center for SafeSport (the "Center"), the SafeSport training will soon move to a new platform operated by the Center, and this email is to let you know about the transition and how it will affect both first-time users as well as existing USA Hockey members.

- The switchover date to the new platform is expected to take place between September 18 and October 2. After the transition date, anyone taking SafeSport training will need to create a new account on the new training platform.
- After the transition date, the "refresher" training program will not be available. So, if you are eligible to take the shorter SafeSport Refresher training (which is approximately 35 minutes long), you should complete that training **BEFORE September 18th**, after which your training will be valid for another two seasons.
- After the transition date, the new training will have a different format and content. Anyone needing to complete SafeSport Training after the transition date will need to complete the full course, which will be approximately 90 minutes long. Once completed, the new SafeSport Training will be good for two seasons and members will then again be eligible for the new refresher module.
- Members who need a copy of their SafeSport Training or SafeSport Refresher Certificates should do so **BEFORE September 18**.

We hope you understand the importance of the training and to helping you be aware of how to maximize our participants' safety.

Thank you for your diligence in helping make our sport as safe as possible!